

# Royalty Online Web Filing Application User Manual

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## Welcome

This website will allow you to complete and submit your New Mexico Royalty Reports online for the selected OGRID. You must be granted access to file your royalty returns by the application administrator. You will access this application from the New Mexico Unified Online Filing Application.

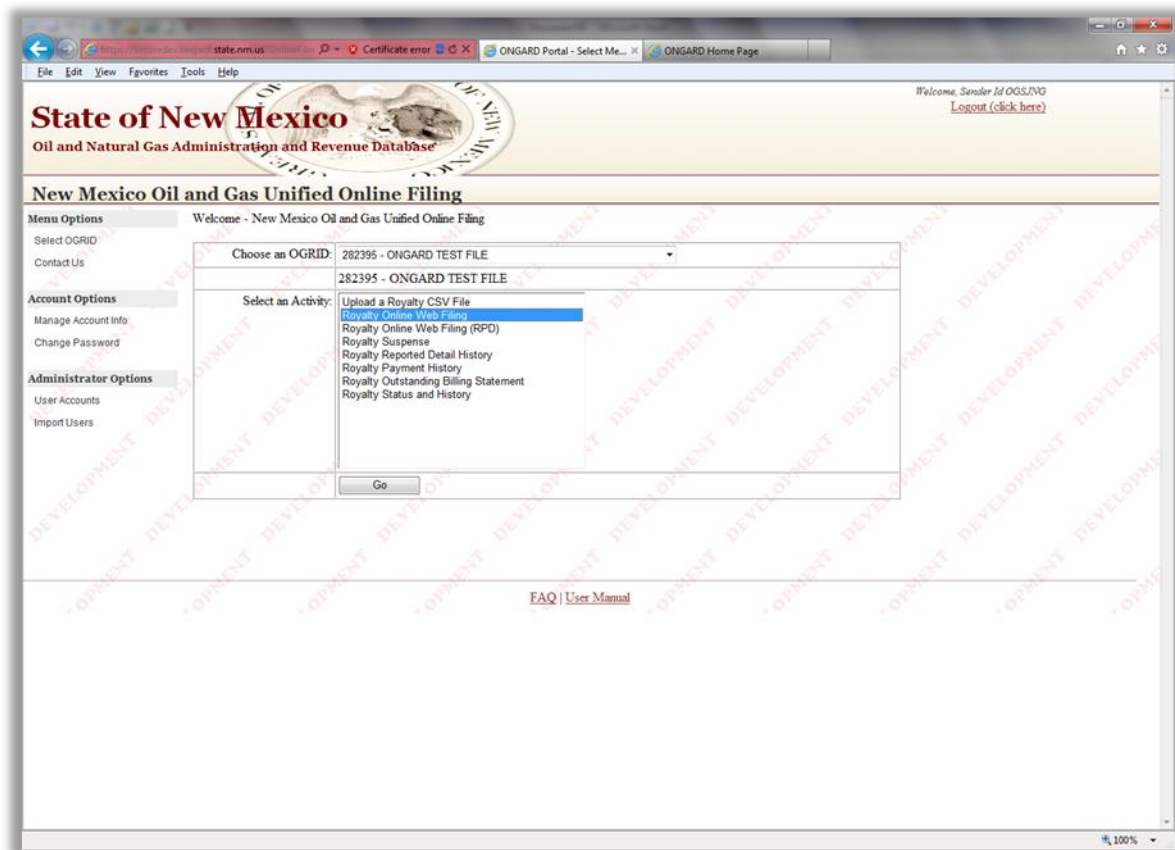
The application navigation is divided into three categories, the “Return Options”, “Support” and “ONGARD Portal”. The navigation is located on the left hand side of the screen. These options are available at any time while using the filing services.

The “Royalty Online Web Filing” menu option is a link you can use to submit your current and amended royalty reports. Remitters using this link generally file less than 40 lines of detail. Remitters may also pay assessments as well as apply a credit invoice all within the same return.

## Unified Online Filing

To access the Royalty Online Filing application:

1. Click “Select OGRID” from the left-hand menu.
2. Select the appropriate OGRID from the dropdown list
3. Select “Royalty Online Web Filing” option from the list of activities.
4. Click on the “Go” button, you will be directed to the Royalty Online Filing application.



## Royalty Online Filing – Manage Returns

Use the “Start Web Return” or if you are a RPD user, “RPD Start Return” to start a new Royalty Return. Select the appropriate OGRID and if a return is not currently submitted, you can choose the filing activity and choose to include the auto add the PUNs from the last return.

The “Past 180 Days of Filing Activity” are displayed at the bottom of the page. If the return has already been started select the option to the right of the desired return. Your choices are dependent on the status of the return, Update, Delete, View. Only un-submitted returns can be deleted.

### Start a Web Return

1. Using the drop down button select the current month’s sales period. If you are filing an Amended Return or filing for prior periods not shown on the filing activity, select the most recent sales period as your current month.
2. Check the ‘Automatically Add Leases from Last Return’ button to have all of the prior reporting Pun/lease rows inserted in the current month’s reporting period.
3. Click the “Go” button to start filing.

Please note, this screen will also allow you to view the most recent filing activity for this OGRID as well.

**State of New Mexico**  
Oil and Natural Gas Administration and Revenue Database

Welcome, you are logged in as SenderID: OGSJNG  
[Logout \(click here\)](#)

**Unified Online Filing >> Oil and Gas Royalties Online Reporting and Filing**

**Return Options**  
Start Web Return  
RPO Start Return

**Support**  
Support

**ONGARD Portal**  
Unified Online Filing

**Welcome**

**Sales Return**

Filing for: 282395 - ONGARD TEST FILE

Filing Activity: - please select -

☒ Automatically add Leases from the last return

**Go**

**Past 180 days of Filing Activity**

Ogrid	SenderID	Tracking Number	Filing Type	Filing Format	Entered Date	Status
282395	OGSJNG	80789	Royalty	WEB	09/27/2011	deleted <a href="#">XLS</a>

[FAQ](#) | [User Manual](#)

### Current Month Reporting

This is the default page to each Royalty Return and you may begin your return by filing royalty reporting for the previously selected current month sales period.

Use the “Add New Detail Line (click here)” link to add a new detail line, or click the “update” link next to the line to update an entry. To remove a line, click the “delete” link next to the line.

**Add New Detail Line (click here):** Click here to create and enter a new detail line. Continue this process until all detail line entries are entered.

**Edit Detail Data:** User has the option to change the detail line entry by clicking the “Edit” link located at the end of the entered line entry. The application will open a working box allowing you to make any required changes.

**Delete Detail Data:** Click the “Delete” link to delete the entire line entry.

The screenshot shows a web browser window with the URL <https://securedev.ongard.state.nm.us/OnlineFiling>. The page header includes the State of New Mexico logo and the text "Oil and Natural Gas Administration and Revenue Database". The user is logged in as "SenderId: OGS/NG" and can click "Logout (click here)". The main heading is "Unified Online Filing >> Oil and Gas Royalties Online Reporting and Filing". The left sidebar contains links for "Return Options" (Start Web Return, RPD Start Return), "Support" (Support), and "ONGARD Portal" (Unified Online Filing). The main content area is titled "Manage Sales Return - ONGARD TEST FILE, 282395, Sales Period: August, 2011". It has tabs for "Current Month", "Amended Lines", "Notices", "Advanced Payment Methods", and "Summary". The "Current Month" tab is active, showing a message: "Please enter detail lines to OGRID 282395 for current reporting period of August, 2011." with a green plus icon and a link "Add New Detail Line (click here)". Below this, it states "There are no detail lines associated with this Return." and "TN: 80778". At the bottom, there are links for "FAQ" and "User Manual".

*New Royalty Return (no details lines entered)*

State of New Mexico  
Oil and Natural Gas Administration and Revenue Database

Welcome, you are logged in as Senderist: OGS/JVG  
[Logout \(click here\)](#)

Unified Online Filing >> Oil and Gas Royalties Online Reporting and Filing

Return Options  
Start Web Return  
RPD Start Return

Support  
Support

ONGARD Portal  
Unified Online Filing

Manage Sales Return - ONGARD TEST FILE, 282395, Sales Period: August, 2011

Current Month | Amended Lines | Notices | Advanced Payment Methods | Summary

The Detail Line for PUN '1125979' has been saved.  
[Add New Detail Line \(click here\)](#)

PUN	Lease	Prod. Code	Trans. Code	Arms Len	Volume BBL/MCF	NGL (GAL)	BTU Btu	Gross Proceeds	Transportation Deduction	Other Deductions	Gas Processing Deduction	ROYALTY Due	
1125979	LG5750	1	51	Y	1000	0	0	\$85,000	\$1,500	\$0	\$0	\$10,438	<a href="#">edit</a> <a href="#">delete</a>
Totals:					1000	0	0	\$85,000	\$1,500	\$0	\$0	\$10,438	

One detail line has been entered for the Return.

[FAQ](#) | [User Manual](#)

*Screenshot showing the current sales period detail lines with one entry.*

### *Edit Update Current Reporting Period Data*

You are now ready to begin entering the royalty reporting details in the working box which has now appeared on the screen. You will notice the Sales Period is encoded as selected in the beginning of this process.

#### *Royalty Return's Detail Line Data:*

**Pun** – Enter the PUN number as assigned by the State of New Mexico. The PUN number must be entered for each line entry

**Lease** – Enter the Lease number as assigned by the State of New Mexico. The lease number must be entered for each line entry.

**Product Code** – Use the drop-down button Select the product code

**Trans. Code** – Use the drop-down button Select the transaction code

**Arms Len** – Enter “Y” if the reported sale is an Arm’s Length transaction or enter “N” if the reported sale is a Non-Arm’s Length transaction. (If left blank, the transaction will default to Y)

**Volume (BBL/MCF)** – Report Oil and Condensate to the nearest whole barrel value. Report Natural Gas to the nearest MCF metered at the wellhead at 15.025 PSIA at 60 degrees Fahrenheit for unprocessed gas. For Processed Gas, report to the nearest MCF for Residue Gas and the equivalent MCF of the reported Natural Gas liquids.

**NGL (GAL)** – Report the Natural Gas liquids (all component products in total) to the nearest gallon.

**BTU Num** – Report the BTU (settled basis – 15.025PSIA) content of processed Natural Gas for Non-Arm’s Length transactions only. Report “BTU” for “Arms Length” transactions that are other than percent of proceeds (POP) contracts.

**Gross Proceeds** – Enter to the nearest whole dollar the value/actual price received for the products on an entitlement or take basis for the production unit property before deductions.

**Transport Deductions** – Enter to the nearest whole dollar allowable transportation costs.



**Other Deductions** – Enter to the nearest whole dollar other allowable costs.

**Gas Processing Deductions** – Enter to the nearest whole dollar allowable processing costs.

**Royalty Due** – The royalty due amount will be calculated by the system by “Clicking” on the Save button

Click the “Save” button to save this line of entry and calculate the royalty amount due

Use the “Cancel” button to cancel this line of entry.

The screenshot displays a web browser window with the URL <https://securedev.ongard.state.nm.us/OnlineFiling>. The page title is "State of New Mexico Oil and Natural Gas Administration and Revenue Database". The main heading is "Unified Online Filing >> Oil and Gas Royalties Online Reporting and Filing". A "New Return Detail Line" form is open, titled "Manage Detail Line for the Current Month". The form includes the following fields: Sale Period (8/2011), PUN (text box), Lease (dropdown menu), Prod. Code (dropdown menu), Trans. Code (dropdown menu), Arms Len (dropdown menu), Volume (BBL/MCF) (text box), NGL (GAL) (text box), BTU Num (text box), Gross Proceeds (text box), Transportation Deduction (text box), Other Deductions (text box), Gas Processing Deduction (text box), and ROYALTY DUE (text box). At the bottom of the form are "Save" and "Cancel" buttons. The background shows a sidebar with "Return Options" (Start Web Return, RPD Start Return), "Support" (Support), and "ONGARD Portal" (Unified Online Filing).

*Screenshot of a new current sales period line entry.*

The screenshot displays the 'New Return Detail Line' form within the 'Manage Detail Line for the Current Month' window. The form is titled 'New Return Detail Line' and 'Manage Detail Line for the Current Month'. It contains the following fields and values:

- Sale Period: 8/2011
- PUN: 1125979
- Lease: LG (dropdown) 5750
- Prod. Code: 1 -- OIL (BBLs) (dropdown)
- Trans. Code: 51 -- Regular Payment (dropdown)
- Arms Len: Yes (dropdown)
- Volume (BBL/MCF): 1000
- NGL (GAL):
- BTU Num:
- Gross Proceeds: 85000
- Transportation Deduction: 1500
- Other Deductions:
- Gas Processing Deduction:
- ROYALTY DUE:

Buttons for 'Save' and 'Cancel' are located at the bottom of the form. The background shows the 'State of New Mexico Oil and Natural Gas Administration and Revenue Database' website with a 'Unified Online Filing' section.

*Screenshot of a partially completed detail line.*

### Entering Amended Line Data

Click the “Enter a New Amendment” link located at the top of the Amended Lines tab to enter a new amended line entry.

Details are entered in the same manner as the current month’s entries with the following exceptions: Remitter may enter negative values and “must” enter the value in the royalty amount field and the Sales Period.



*Amended lines tab, with no lines currently entered.*

The screenshot displays the 'Edit Return Amendment Line' dialog box within the 'State of New Mexico Oil and Natural Gas Administration and Revenue Database' web application. The dialog box is titled 'Edit Return Amendment Line' and has two tabs: 'New Return Amendment Line' and 'Manage Amended Detail Line'. The 'Manage Amended Detail Line' tab is currently selected, showing a form for editing an amendment line. The form includes fields for 'Current Period: August, 2011', 'Sale Period: / (MM/YYYY)', 'PUN:', 'Lease: 99', 'Prod. Code: 1 - OIL (BBLs)', 'Trans. Code: 51 - Regular Payment', 'Arms Len: Yes', 'Volume (BBL/MCF):', 'NGL (GAL):', 'BTU Num:', 'Gross Proceeds:', 'Transportation Deduction:', 'Other Deductions:', 'Gas Processing Deduction:', and 'ROYALTY DUE:'. There are 'Save' and 'Cancel' buttons at the bottom of the dialog. The background shows the 'State of New Mexico Oil and Natural Gas Administration and Revenue Database' website with a 'Unified Online Filing' section.

*Screenshot showing the edit screen for the amendment lines.*

“Edit” column: Click this field to edit the amended line entry

Save: Click on this save button when completed.

*Please Note: If the Pun/Lease combination is invalid the line entry will be highlighted in Red.*

**Edit Return Amendment Line**  
New Return Amendment Line

Current Period: August, 2011  
Sale Period: 06 / 2011 (MM/YYYY)  
PUN: 1125970  
Lease: B0 1111  
Prod. Code: 4 - UNPROCESSED GAS  
Trans. Code: 51 - Regular Payment  
Arms Len: Yes  
Volume (BBL/MCF): 150000  
NGL (GAL):  
BTU Num: 750  
Gross Proceeds: 450000  
Transportation Deduction: 25000  
Other Deductions:  
Gas Processing Deduction: 112500  
ROYALTY DUE: 39062

Save Cancel

*Screen shot of a completed detail line before save.*

**State of New Mexico**  
Oil and Natural Gas Administration and Revenue Database

**Unified Online Filing >> Oil and Gas Royalties Online Reporting and Filing**

Return Options  
Start Web Return  
RPD Start Return

Support  
Support

ONGARD Portal  
Unified Online Filing

**Manage Sales Return - ONGARD TEST FILE, 282395, Sales Period: August, 2011**

Current Month | Amended Lines | Notices | Advanced Payment Methods | Summary

The Detail Line for PUN: 1125970 has been saved.  
Warning: Invalid PUN/Lease combination: B0 - 1111!  
Enter a New Amendment

Sale Period (MM/YYYY)	PUN	Lease	Prod. Code	Trans. Code	Arms Len	Volume BBL/MCF	NGL (GAL)	BTU Num	Gross Proceeds	Transportation Deduction	Other Deductions	Gas Processing Deduction	ROYALTY DUE
08/11	1125970	B0-1111	4	51	Y	150000	0	0	\$450,000	\$25,000	\$0	\$112,500	\$39,062
<b>Total:</b>						<b>150000</b>	<b>0</b>	<b>0</b>	<b>\$450,000</b>	<b>\$25,000</b>	<b>\$0</b>	<b>\$112,500</b>	<b>\$39,062</b>

Please enter amendments prior to the reporting period of August, 2011.  
One amendment line has been entered for the Return.

FAQ | User Manual

*Screenshot showing an amended detail line with an invalid Pun/Lease combination.*

## Notices Tab

The table allows you to take a credit, or pay an assessment. You can add a Notice to the Return search for the notice by number. The notice must be associated with your OGRID.

## Notice Reporting

To add a new notice, search for the notice by the invoice number. If you want to update or delete a notice use the “Edit” link or “Delete” link on the appropriate notice line in the details section.

### Searching for a notice:

1. **Enter Invoice Number:** Notice Number (either credit or assessment notice)
2. **Click “Go”:** The system will retrieve the notice detail information and It will also prompt you with a save button.

### Add or Update notice information:

Enter the amount paid or taken for the credit or assessment. Use the “Save” button to add/update the return. To cancel, click the “Cancel” button and nothing will be saved.

State of New Mexico  
Oil and Natural Gas Administration and Revenue Database

Unified Online Filing >> Oil and Gas Royalties Online Reporting and Filing

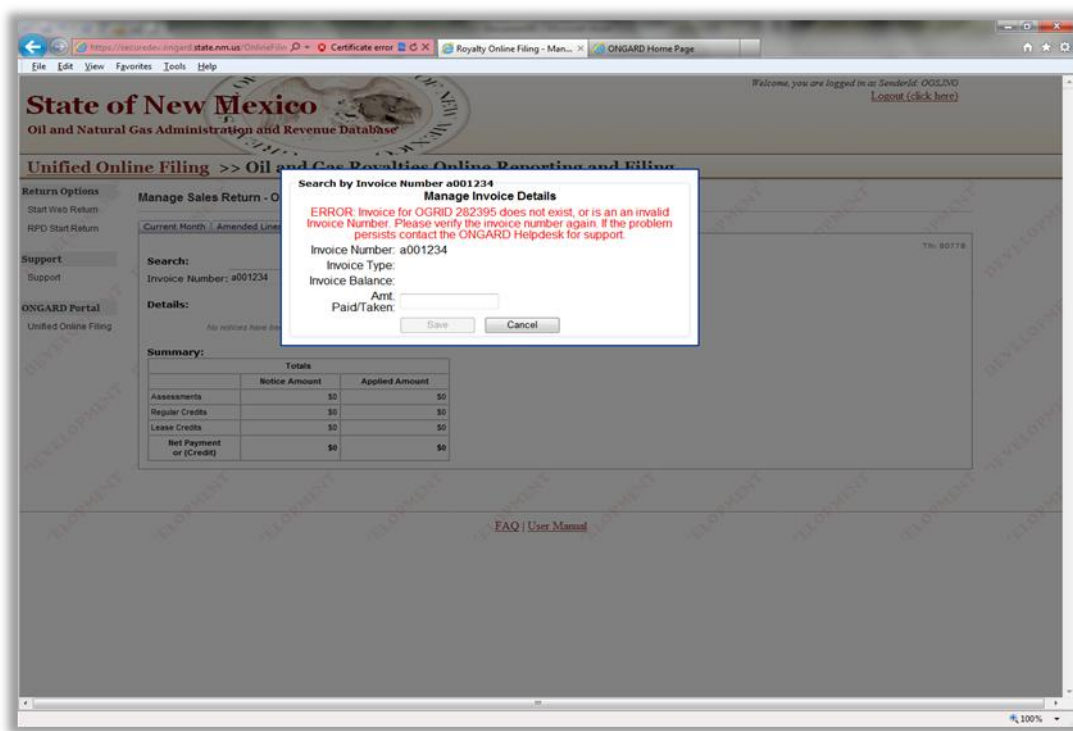
Manage Sales Return - ONGARD TEST FILE, 282395, Sales Period: August, 2011

Search:  
Invoice Number: a001234

Details:  
No notices have been associated with this Return.

Summary:

	Totals	
	Notice Amount	Applied Amount
Assessments	\$0	\$0
Regular Credits	\$0	\$0
Lease Credits	\$0	\$0
Net Payment or (Credit)	\$0	\$0



Screen-shot showing a notice not associated with the selected OGRID.



### Advance Payment Methods Tab

Each large remitter is required to select a reporting method –advance payment or accelerated payment method. More details are available in our Royalty Filer's Kit. Use the 'Save (click here)' link to save your progress for the Advanced Payment Methods tab.

### Accelerated Royalty Payment

**Sales Period (MM/YY)** – Prior month's Sales

**Accelerated Payment Amount:** Enter the Royalty Amount

### Use Accelerated Royalty

**Sales Period (MM/YY)** – Prior month's Sales

**Amount Used:** Enter the Royalty Amount Used

**Net Advance Payment** – Enter the Advance payment amount. Please reference NM Royalty Filer's kit for more details.

**Save (click here)** – Click the "Save (click here)" link(s) will save advanced payment methods data.

The screenshot displays the 'State of New Mexico Oil and Natural Gas Administration and Revenue Database' website. The main heading is 'Unified Online Filing >> Oil and Gas Royalties Online Reporting and Filing'. The user is logged in as 'SenderId: OGS.DNG'. The page title is 'Manage Sales Return - ONGARD TEST FILE, 282395, Sales Period: August, 2011'. The 'Advanced Payment Methods' tab is selected, showing a message: 'The advanced/accelerated payment information has been saved.' The 'Accelerated Royalty Payment' section has fields for 'for Sales month / year' (MM/YY) and 'Accelerated Payment Amount', with a 'Save (click here)' link. The 'Use Accelerated Royalty' section has fields for 'for Sales month / year' (MM/YY) and 'Amount used', with a 'Save (click here)' link. The 'Net Advance Payment (see instructions)' section shows a value of '\$125,000.00' with a 'Save (click here)' link. The page is watermarked 'DEVELOPMENT' and includes a 'FAQ | User Manual' link at the bottom.



## Summary Tab

This is the final stage in completing and filing your royalty return. The system has automatically summarized all recorded details to the summary report. Review the details and insure all values are as expected, otherwise go back to the required process and make corrections as deemed necessary. Once satisfied, enter the final sales and payment information.

## Review/Submit Return

Complete the summary details to finish your return:

**Final Sales Return:** Using the drop-down box 'select yes' if this is your final return to the state of New Mexico. No, leave this default indicator as is for all other returns.

**Payment Type:** Using this drop down button select your type of payment. If you select Check, then you are required to let us know if it is an In-state or Out of State check.

You can save your progress on this tab by using the "Save (click here)" link, which will save your changes, but **NOT** submit the return for processing. Or you can click the "Submit" button which will save your return and submit it for processing.

**Save (click here) Link(s):** Click on this message to save this return. All updates are now saved and you are ready to submit your file.

**Submit Return:** Click on this button to submit your royalty file.

State of New Mexico  
Oil and Natural Gas Administration and Revenue Database

Unified Online Filing >> Oil and Gas Royalties Online Reporting and Filing

Manage Sales Return - ONGARD TEST FILE, 282395, Sales Period: August, 2011

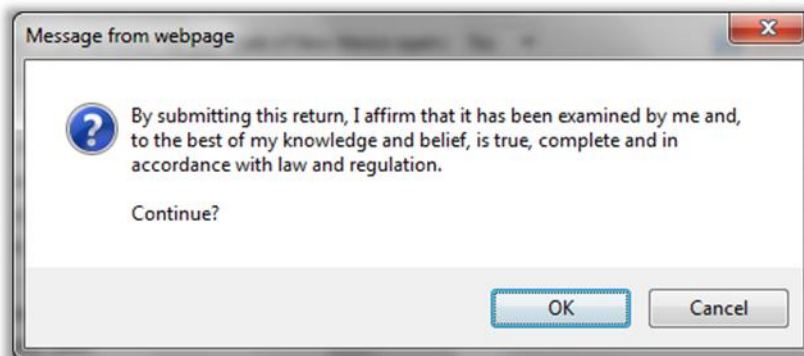
Return Summary

Tracking Number:	00778
Submission Status:	Pending
Date Submitted:	
OGRD Number:	282395
Final Sales Return (You will never file with State of New Mexico again):	No
Current Sales Month Oil and Gas Royalties	\$10,438.00
Amendments to Prior Filings	\$39,062.00
Assessments Paid	\$0.00
Accelerated Royalty Payment	\$0.00
Total Royalty & Assessments Due:	\$49,500.00
Total Regular Credits Taken	
Total Lease Credits Taken	
Accelerated Royalty Amount Used	\$0.00
Total Credits:	\$0.00
Net Advance Payment:	\$125,000.00
Total Remittance	\$174,500.00
Type of Payment	Check
Check type	In-State Check

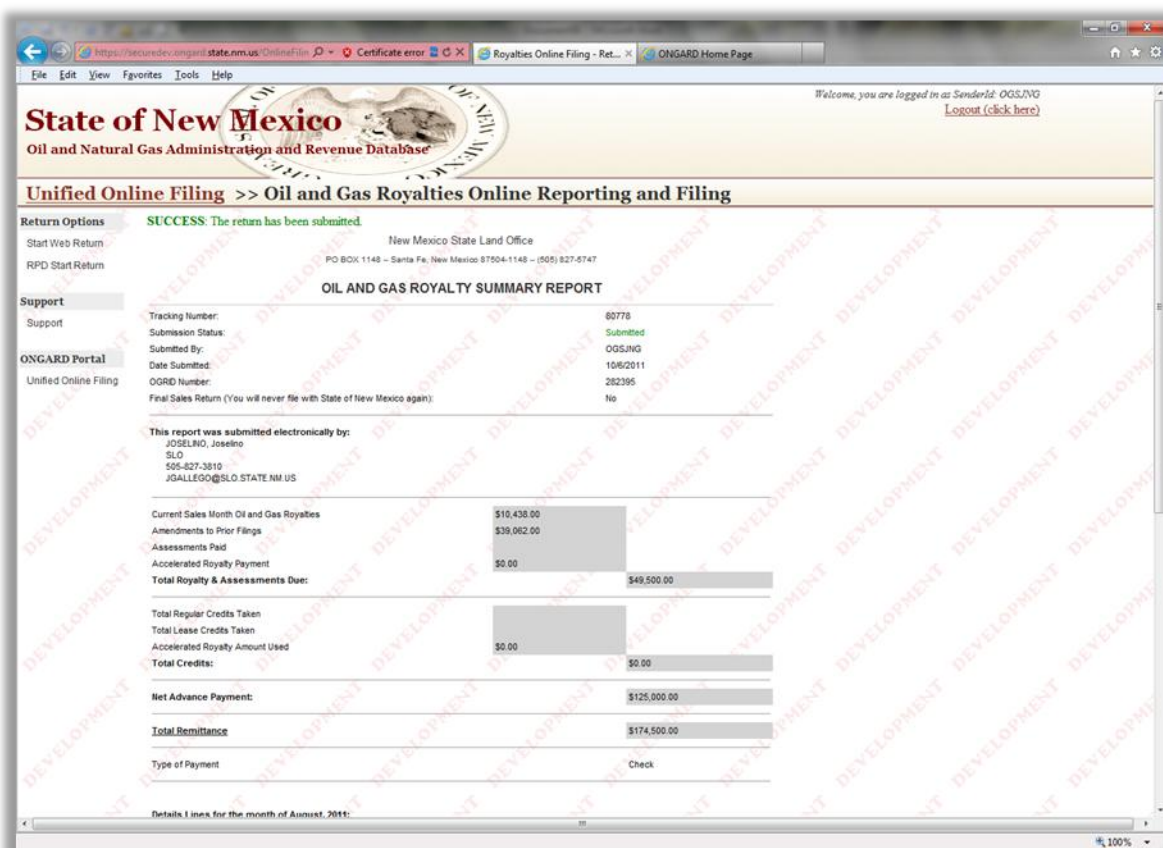
Submit Return

After clicking the submit button the application will ask you to verify the submission and verify your submission is accurate.

Read the disclaimer and click **“OK”** if you agree with the message.



You will be directed to a new online summary screen. This will summarize the Return; you cannot edit the Return unless it is un-submitted.



*Screenshot of the Royalty Return Summary.*

## Completed Return Summary

After clicking the Submit return button, you will be directed to a complete return summary screen. From this screen you can View the summary report, Undo the return submission, delete the un-submitted return or return to the unified online filing application.

**State of New Mexico**  
Oil and Natural Gas Administration and Revenue Database

Welcome, you are logged in as **Sebastian: OGSAdmin**  
[Logout \(click here\)](#)

**Unified Online Filing >> Oil and Gas Royalties Online Reporting and Filing**

Please verify the return, and delete via the 'Delete Return' button below.  
[Download the Report \(click here\)](#)

**Return Options**  
Start Web Return  
RPO Start Return

**Support**  
Support

**ONGARD Portal**  
Unified Online Filing

New Mexico State Land Office  
PO BOX 1148 -- Santa Fe, New Mexico 87504-1148 -- (505) 827-5747

**OIL AND GAS ROYALTY SUMMARY REPORT**

Tracking Number: 60776  
Submission Status: Pending  
Submitted By: OGSADMIN  
Date Submitted: 10/26/11  
OGR Number: 1060011  
Final Sales Return (You will never file with State of New Mexico again): No

This report was submitted electronically by:  
JOSUE NIO JOSEPH  
SLC  
505-827-5510  
JOSUE@SLC.OSTATEN.MX

Current Sales Month Oil and Gas Royalties: \$10,000.00  
Amendments to Prior Filings: \$0.00  
JOSUE NIO JOSEPH  
Accelerated Royalty Payment: \$0.00  
Total Royalty & Amendment Due: \$10,000.00

Total Regular Credits Taken: \$0.00  
Total Lease Credits Taken: \$0.00  
Accelerated Royalty Amount Used: \$0.00  
Total Credits: \$0.00

Net Advance Payment: \$10,000.00

**Total Refundable:** \$10,000.00

Type of Payment: Check

Detail Lines for the month of August, 2011:

PIN	LAKE	Prod. Code	Trans. Code	Area Lat	Volume (GAL)	NGL (GAL)	STU Num	Grass Proceeds	Transportation Deduction	Other Deductions	Gas Processing Deduction	ROYALTY DUE
1122678	LGST20	1	21	Y	1000			\$62,000	\$1,500			\$10,000
1122678	LGST20	1	21	Y	1000			\$62,000	\$1,500			\$10,000
Total: 1000 200 200 62,000 \$1,500 \$10,000												

Amendment Lines:

Oil Refill (BPP/YYY)	PIN	LAKE	Prod. Code	Trans. Code	Area Lat	Volume (GAL)	NGL (GAL)	STU Num	Grass Proceeds	Transportation Deduction	Other Deductions	Gas Processing Deduction	ROYALTY DUE
2678	1122678	LGST20	1	21	Y	1000			\$62,000	\$1,500			\$10,000
Total: 1000 200 200 62,000 \$1,500 \$10,000													

Return Notice:  
No notices have been associated with this Return.

Return History:

DATE	DESCRIPTION
10/21/2011 11:05:01 AM	OGR Deal Line created by Service Center, ONGARD (ONGARD Service Center) (ID:135666)
10/20/2011 2:40:19 PM	OGR Unsubmitted Line opened for editing by Service Center, ONGARD (ONGARD Service Center) (ID:135616)
10/20/2011 1:42:00 PM	Return Unsubmitted by JOSUE NIO JOSEPH (SLC)
10/20/2011 1:41:00 PM	Return submitted by JOSUE NIO JOSEPH (SLC)
10/20/2011 1:34:19 PM	OGR Unsubmitted Line created by JOSUE NIO JOSEPH (SLC) (ID:135616)
10/20/2011 1:30:43 PM	OGR Deal Line created by JOSUE NIO JOSEPH (SLC) (ID:135612)
10/20/2011 1:27:55 PM	OGR Web return created by JOSUE NIO JOSEPH (SLC)

[Go Back](#) [Create Return](#)

[Main Menu/Unified Online Filing](#)

[FAQ](#) | [User Manual](#)

## Online Summary Data

### Details Lines for the month of August, 2011:

PUN	Lease	Prod. Code	Trans. Code	Arms Len	Volume BBL/MCF	NGL (GAL)	BTU Num	Gross Proceeds	Transportation Deduction	Other Deductions	Gas Processing Deduction	ROYALTY DUE
1125979	LG5750	1	51	Y	1000			\$85,000	\$1,500			\$10,438
Totals:					1000	0	0	\$85,000	\$1,500	\$0	\$0	\$10,438

### Amendment Lines:

Sale Period (MM/YYYY)	PUN	Lease	Prod. Code	Trans. Code	Arms Len	Volume BBL/MCF	NGL (GAL)	BTU Num	Gross Proceeds	Transportation Deduction	Other Deductions	Gas Processing Deduction	ROYALTY DUE
06/11	1125970	B01111	4	51	Y	150000			\$450,000	\$25,000		\$112,500	\$39,062
					Totals:	150000	0	0	\$450,000	\$25,000	\$0	\$112,500	\$39,062

### Return Notices:

*No notices have been associated with this Return.*

### Return History:

EVENT_DATE	EVENT
10/6/2011 1:41:22 PM	Return submitted by JOSELINO, Joselino (SLO)
10/6/2011 1:34:19 PM	OGR Amended Line created by JOSELINO, Joselino (SLO) (ID:135616)
10/6/2011 1:30:43 PM	OGR Detail Line created by JOSELINO, Joselino (SLO) (ID:135615)
10/6/2011 1:27:35 PM	OGR Web return created by JOSELINO, Joselino (SLO)

Undo Submit

[Main Menu \(Unified Online Filing\)](#)

**View Summary Report** (PDF) Click the ‘View Summary Report’ link at the top of the online summary to open the Summary Report (PDF). A summary report is not available until the return is submitted.

**Undo Submit** button will reverse submission as long as the return has not been uploaded by the ONGARD upload service. Users generally have 15 minutes before the file is uploaded; uploads begin at 1:30 pm MST and continue in 15 minute intervals.

**State of New Mexico**  
Oil and Natural Gas Administration and Revenue Database

Welcome, you are logged in as SenderId: OGS/NO  
[Logout \(click here\)](#)

**Unified Online Filing >> Oil and Gas Royalties Online Reporting and Filing**

**Return Options**  
Start Web Return  
RPD Start Return

**Support**  
Support

**ONGARD Portal**  
Unified Online Filing

**Success: The return has been un-submitted. You can edit the return, or permanently delete it.**

New Mexico State Land Office  
PO BOX 1148 -- Santa Fe, New Mexico 87504-1148 -- (505) 827-6747

**OIL AND GAS ROYALTY SUMMARY REPORT**

Tracking Number:	60778
Submission Status:	Pending
Submitted By:	OGS/NO
Date Submitted:	
OGRD Number:	282395
Final Sales Return (You will never file with State of New Mexico again):	No

This report was submitted electronically by:  
JOSELYN, Joselyn  
SLO  
505-827-3819  
JGALLEGO@SLO.STATE.NM.US

Current Sales Month Oil and Gas Royalties	\$10,438.00
Amendments to Prior Filings	\$39,062.00
Assessments Paid	
Accelerated Royalty Payment	\$0.00
<b>Total Royalty &amp; Assessments Due:</b>	<b>\$49,500.00</b>

Total Regular Credits Taken	
Total Lease Credits Taken	
Accelerated Royalty Amount Used	\$0.00
<b>Total Credits:</b>	<b>\$0.00</b>

<b>Net Advance Payment:</b>	<b>\$125,000.00</b>
-----------------------------	---------------------

<b>Total Remittance</b>	<b>\$174,500.00</b>
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Type of Payment: Check

Details Link for the month of August, 2011:

**Delete** a return. However you may only delete an un-submitted return. You must submit the return or delete it before you may start a new one.

The [Main Menu \(Unified Online Filing\)](#) at the bottom of the summary will take you back to the [Unified Online Filing portal](#).



## Support

The “Support” menu option will open the agency contact list for help completing your Royalty Return.

